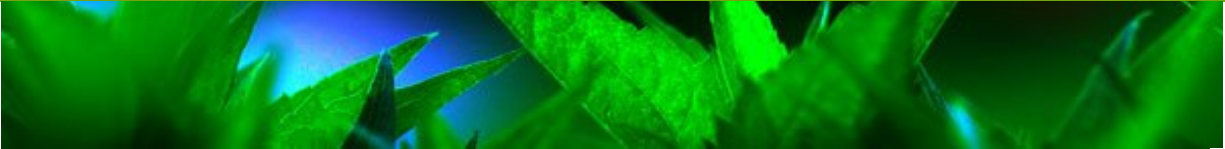


# Tip\$ & Treasure\$ Weekly

February 13, 2009



## In this week's edition...

- A Few Tips for Displaced Nonprofit Staff
- Workshops, Events, Seminars and More! (see the new posting for Dollars for Scholars)
- Open Positions in the South Puget Sound Area
- Quote of the Day



## A FEW TIPS FOR DISPLACED NONPROFIT STAFF

The job search process can be a stressful and challenging time but it is an opportunity for candidates to step outside the box and look in new directions. This is a great time to regroup, look at skills that are transferable to a new position and put yourself out there. We are often our own worst critic when it comes to our job skills -have a friend help you search for a new position, since they see our strengths far better than we do.

Since there are so many very qualified jobseekers right now, the first thing you want to do when you find a position you are interested in is make your resume targeted to that position. Put the words they use into your resume....QuickBooks, Excel, database, data entry etc. If the prospective employer doesn't see what they are looking for - they won't call you. In your cover letter you want to be very specific as to why you are the best candidate for the job - skills, experience, successes, etc. Also, include the same language in your cover letter and resume. Research the company on the internet - check out their mission statement and core values.

There are many websites for job search now. Here are a few:

[Go2worksource.com](http://Go2worksource.com)

[Snagajob](http://Snagajob)

[CareerBuilder.com](http://CareerBuilder.com)

[Craigslist](http://Craigslist)

[Careers.WA.Gov](http://Careers.WA.Gov)

These are specifically geared for nonprofit organizations and staff:

[Philanthropy Northwest Job Bank](#)

[Chronicle of Philanthropy](#)

[Association for Fundraising Professionals of Washington](#)

[OpportunityKnocks.org](#)

[NonprofitEmployment.com](#)

[Idealist.org](#)

[NonProfit Solutions NW](#)

If you have a company that you would like to work for - check out the company website or even go there and ask if they are hiring. If you go there, be prepared - dress professionally and bring a resume and cover letter. First impressions are important!

Connie Monte  
Pacific Mountain Business to Business  
Thurston County Chamber  
360.357.3362  
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**WORKSHOPS, EVENTS, SEMINARS AND MORE!**

**REGISTER NOW**

**NonProfit Solutions' Table Topics series presents**

**Effective use of Survey Monkey**

Aiye Akhigbe, Director of Alumni & Parent Relations & Annual Giving, Saint Martin's University, will lead a discussion on using Survey Monkey to test the thoughts of your organization's constituents.

Nonprofit organizations should know what their constituents think about their programs and services and how their future giving habits may change. Survey Monkey is a simple, very affordable, online tool that will help you reach large groups of supporters quickly and easily.

**WHEN:** February 19, 2009 11:30 a.m. - 1:00 p.m.

**WHERE:** Mud Bay Coffee, 1600 Cooper Point Rd. Suite 630, Olympia, WA 98502, 360.754.6222

**COST:** \$25 per person & includes lunch

**REGISTER: *Payment and registration required before February 16, 2009***

To register, please send your check to NonProfit Solutions NW, 1824 Black Lake Blvd. SW Ste. 101, Olympia, WA, 98512

OR call to charge to MasterCard, Visa, Discover or American Express  
360.866.3638

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**AFP Tacoma Chapter presents Jan Brazzell, Ph.D., CFRE  
Awaken the Sleeping Giant: Emerging Best Practices to Engage Your Board**

**WHEN:** Tuesday, March 10, 2009, 11:30 a.m. - 1:00 p.m.

**WHERE:** LaQuinta Inn, 1425 E 27th St, Tacoma, WA

**COST:** \$20 for AFP members, \$30 for non-members (includes lunch)

**REGISTER:** Send an email to [southsoundafp@gmail.com](mailto:southsoundafp@gmail.com).

Do your board members leave their brains at the door? Do two or three do all the work? Propelled by Sarbanes-Oxley, new IRS reporting requirements and mounting pressures from charity watchdogs, major private foundations and government grantmakers, not-for-profits are seeking new remedies for board disengagement. This workshop will outline emerging trends in Board best practices and offer practical strategies you can use to enliven your Board. You will want to bring your Executive Director and Board Chair/Elect with you to this meeting!

Learning Outcomes:

1. Recognize the primary symptoms and causes of Board disengagement.
2. Understand major emerging trends in Board best practices.
3. Know specific strategies for improving Board engagement and effectiveness.
4. Realize how time and effective Board leadership contribute to reinventing a Board.

Interested in carpooling? Let us know with an email to

[admin@nonprofitsolutionsnw.com](mailto:admin@nonprofitsolutionsnw.com).

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**Northwest Dollars for Scholars Regional Conference**

NWDS is happy to announce the NWDS Regional Conference to be held Saturday, March 14, 2009 at Heritage University in Toppenish, WA. Scholarship Foundations throughout the region are encouraged to attend. Speakers include Janet Boguch (Non-Profit Works), the College Success Foundation, Curt Trygstad (Scholarship America) , Krista Johnson (Capital Research & Management) and the College

Planning Network.

Come learn from the experts and from each other!

**WHEN:** March 14, 2009 ~ 9:00AM - 4:00PM

**WHERE:** Heritage University, 3240 Fort Rd, Toppenish, WA

**COST:** \$40-\$75

**REGISTER:** **Payment and registration required before February 23, 2009**

To register, contact Selena at (425) 643-9913 or [sallen@scholarshipamerica.org](mailto:sallen@scholarshipamerica.org) or download the form at [Conference Registration](#).



### OPEN POSITIONS IN THE SOUTH PUGET SOUND AREA

#### **Vice President for Community Education & Resource Development United Way of Pierce County**

The VP position is responsible for working closely with a cadre of top-level volunteers and a strong and experienced staff to develop financial resources by educating, inspiring, and engaging top community leadership and thousands of employees in about 600 workplace accounts. Our campaign goal is to leave a high-level meeting or workplace setting with better informed, inspired, and engaged citizens than when we entered. We are confident that when we do that well, people will donate their time, talent, and treasure to help move the community forward with better human service outcomes. We expect the VP for Community Education and Resource Development to bring an entrepreneurial creativity and sense of urgency to the above tasks. Within a short period of time, we expect the person in this position (and related staff) to be well-connected to and respected by community leadership in for-profit and not-for-profit businesses and the public sector throughout Tacoma/Pierce County.

For the complete position description or additional information, please send an email to Rebecca Zimmerman at [rebeccaz@uwpc.org](mailto:rebeccaz@uwpc.org).



#### QUOTE OF THE DAY

To establish oneself in the world, one has to do all one can to appear established.  
Francois de La Rochefoucauld (1613 - 1680)

